

Application Instructions

PLEASE READ CAREFULLY

APPLICATION CHECKLIST: The completed application **MUST** include the following items (**an incomplete application will cause a delay in processing and may affect a positive decision**):

- ___ Signed Application
- ___ \$50 Application Fee
- ___ Personal Interview*
- ___ ACT, CLT, or SAT Scores**
- ___ [Early Decision Academic Data Form](#) or [Regular Decision Academic Data Form](#)***
- ___ 2 Letters of Recommendation
- ___ Official College Transcript (if applicable)
- ___ Official H.S. Transcript – including Senior Class Schedule

* An interview is HIGHLY recommended for serious applicants.

** May be sent separately by the ACT, CLT, or College Board or included on the official high school transcript.

*** This form is to be filled out by your Guidance Counselor to verify information you have provided on your application. If your Guidance Office uses a similar form, it can be submitted in place of our form.

APPLICATION FEE: A non-refundable application fee of \$50 requires a major credit card. The payment is the final step before submitting the application. (*Application Fee is waived for Mercer, Butler, Lawrence, and Venango County residents as well as any student who completes their admissions interview.*)

SOCIAL SECURITY NUMBERS: The College collects and securely stores your Social Security Number as required by law in order to include them on information returns for the Internal Revenue Service.

RECOMMENDATIONS: All applicants should submit one academic letter of recommendation (ex: teacher or counselor) and one spiritual/character letter of recommendation (ex: pastor or youth pastor). Additional letters may be submitted; however, the number of recommendations received does not factor into the decision-making process. **The College does not provide specific template forms for recommendation letters.**

HOME SCHOOL STUDENTS: Homeschoolers must follow the application instructions as outlined above, including the submission of some form of a transcript and an outline of extracurricular activities. The transcript should include the student's courses of study and grades. Standardized test scores (ACT, CLT, or SAT) must be sent from College Board, CLT, or ACT. The required letters of recommendation should come from individuals outside the home. Small portfolios are welcome, but not required. An interview is highly recommended.*

FRESHMAN APPLICANTS: EARLY OR REGULAR DECISION DEADLINES

EARLY DECISION PROGRAM: Students who are prepared to make a binding commitment to Grove City College as their first-choice school should apply under the Early Decision Program. A student should not apply for Early Decision unless they fully expect to accept an admission offer from Grove City College. This program requires the submission of the application and all supporting documents by a **postmark deadline of November 1 (Early Decision I) or December 1 (Early Decision II)**; decisions will be mailed on December 15 (Early Decision I) or January 15 (Early Decision II).

Students applying to Grove City under the Early Decision Program should not apply to any other institution through its Early Decision Program. A student who has applied Early Decision agrees, upon acceptance, to withdraw applications to all other institutions and submit no additional applications. Students who require a financial aid estimate should contact our Office of Financial Aid at 724-458-3300 during the application process. Those who are not accepted or are deferred for admission at Early Decision may be considered again with the Regular Decision applicant group and will be notified of their admissions status on February 20 (Regular Decision I) or April 15 (Regular Decision II) unless the student is denied admission. **Accepted students should reply by a postmark deadline of December 15 (Early Decision I) or January 15 (Early Decision II) with the non-refundable payment of \$250.**

REGULAR DECISION PROGRAM: For those students who are considering several colleges or for students who are not prepared to make a commitment to Grove City College at Early Decision, we recommend the Regular Decision Program. Applicants seeking Regular Decision must submit the application and all supporting documents by a **postmark deadline of January 20 (Regular Decision I) or March 20 (Regular Decision II)**; admissions decisions

will be mailed on February 20 (Regular Decision I) or April 15 (Regular Decision II). **Accepted students should reply by a postmark deadline of May 1 with the non-refundable payment of \$250. Applications received after the March 20 deadline will be considered late and, if accepted, will be placed on a waiting list.**

INTERVIEWS: Interviews must be completed by your application deadline. ***An interview is HIGHLY recommended for serious applicants who live within a day's drive of campus.** The half hour on-campus interview is conducted by an admissions counselor or a member of the Admissions staff and becomes a significant portion of your application. We recommend scheduling your interview at least two weeks in advance; to do so, you may call the Office of Admissions at 724-458-2100. Your application for admission does not need to be submitted prior to your interview. We begin interviewing high school juniors in April. Early Decision applicants should interview by November 1 (Early Decision I) or December 1 (Early Decision II), and Regular Decision applicants should interview by January 20 (Regular Decision I) or March 20 (Regular Decision II). It is also highly recommended to include a résumé with your application for scholarship consideration.

TRANSFER APPLICANTS: A student who has attended another regionally accredited college or university, whether he/she is a candidate for freshman or upper-level standing, must present all official college transcripts and a high school transcript. All transfer students must submit the [Confidential Transfer Student Reference Form](#). The prospective student must have a minimum college cumulative grade point average of 2.0 on a 4.0 scale in order to be considered for enrollment. Transfer credits do not enter into the computation of a student's quality point average at Grove City College and may not exceed one half of the total credits required for a major or minor. College credit is awarded to those students who have earned a "C" or better in courses that have been completed at a regionally accredited institution and approved by Grove City College. Transfer credit requests to apply toward the 15 hour "Civilization Series" (humanities core) will be reviewed on an individual basis by the Registrar. Transfer admission applications are reviewed on a rolling basis so applicants will be notified as decisions are made. **The Mechanical Engineering program is *not* available to transfer students.**

ACCEPTANCE DEPOSIT: A payment of \$250 is required of all applicants at the time they accept admission to the College. This deposit is **non-refundable** if the applicant later decides not to enroll at the College during the year for which he/she was accepted.

SELECTING A MAJOR: Grove City College recommends that all applicants declare a major since this is one of the many methods the College chooses to shape the freshman class. There are limited openings for each of the majors offered at the College, and each applicant may be considered for only one major. [View our list of majors.](#)

ADVANCED PLACEMENT CREDIT: The College may grant academic credit to incoming freshmen who have successfully completed Advanced Placement courses and achieved a score of 4 or 5 on the accompanying Advanced Placement Tests. The appropriate department chairman will determine whether a student with a score of 3 should be given advanced credit and placement. Credit is not given for scores of 1 or 2. Students who receive Advanced Placement credit in a subject will only receive credit at Grove City College if that same course is not taken here or at another college or university.

INTERNATIONAL BACCALAUREATE PROGRAM: Grove City College recognizes the International Baccalaureate as a rigorous college preparatory program and welcomes applications for admission from all interested students. Credit is generally awarded for the IB Higher level examination passed with grades of 5, 6, or 7. No credit is awarded for IB Standard examinations. IB credit may be applied to major programs with the approval of the appropriate academic department but may not be used to satisfy the Civilization Series requirements.