



Tutoring Employment Application
Academic Resource Center
Crawford Hall, Lower Level

Please complete and submit the following application to Mrs. Kathy Leonard via email at leonardmk@gcc.edu or campus mail. If you have any questions, please contact Mrs. Leonard at leonardmk@gcc.edu or call 724-458-3306.

Name: _____ Student ID: _____
Cell Phone: _____ Box Number: _____

Do you give permission to be contacted by phone or receive text messages? Yes _____ No _____

Email: _____ Academic Advisor: _____
Class Level: _____ Graduation Date: _____

Major(s) _____
Minor(s) _____

Course(s) I am willing to tutor: _____

In addition to tutoring specific courses, tutors are also needed to coach students needing help with time management, organization, and study skills. Are you interested in coaching students in time management, organization & study skills?

Yes _____ No _____

Why are you interested in this position?

Do you have any previous experience as a tutor? If so, please explain.

Faculty Reference: Please provide the name of a faculty member who has had you as a student and is in the department in which you wish to tutor a course. If you're only interested in coaching students in the areas of time management, study skills, etc., please provide the name of a faculty member in your major or, if you're an athlete, the name of your coach.

Faculty Name: _____

Community Tutoring:

Occasionally we receive requests for tutoring local students. Would you be willing to tutor any of the following group(s) of students? If so, please indicate which level and subject areas.

Elementary	_____	Yes	_____	No	Courses:	_____
Middle School	_____	Yes	_____	No	Courses:	_____
High School	_____	Yes	_____	No	Courses:	_____

Signature: _____

Date: _____